

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Visit by Congressman English

FROM:

Thomas H. White  
Director of Information Services

EXTENSION

NO.

DD/A 81-0438

DATE

27 February 1981

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

Max:

This is a representational encounter that you might judge to be worthwhile. I suggest that you make a quick review of this short memo and let me know whether you would like to meet with the congressman, as indicated, or not.

Marie

OK, Karen

Jill met him

MSH

27 FEB 1981  
FILE: meeting

27 FEB 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: Thomas H. White  
Director of Information Services

SUBJECT: Visit by Congressman English

1. Congressman English, Chairman of the Subcommittee on Government Information and Individual Rights of the House Committee on Government Operations and William Lawrence, the Chief Counsel to the Subcommittee will visit Headquarters on 20 March 1981. They are to be briefed on the Agency's experience and problems in administering the Freedom of Information Act. Attached is a tentative agenda for the meeting and a biographic profile on the Congressman. Both Mr. Lawrence and Congressman English are expected to visit with the DCI prior to the briefing, and I thought you would like to meet with them following that visit.

2. If you will let me know your wishes, I will arrange for them to meet with you.

[Redacted Signature Box]

Thomas H. White

Attachment:

- A. Agenda for 20 March Meeting
- B. Bio Profile on Congressman English

STAT

AGENDA

Meeting with Congressman English,  
Chairman to the Subcommittee on Government  
Information and Individual Rights of the  
House Committee on Government Operations, and  
Mr. William Lawrence, Chief Counsel of that Subcommittee

20 March 1981  
Headquarters Building

1:00-1:15	Overview: CIA and Freedom of Information Act	Thomas White, Director of Information Services	
1:15-1:45	Administration of the Freedom of Information Act Case Examples	<div data-bbox="1036 840 1281 884"></div> CIA Coordinator for Freedom of Information and Privacy	STAT
1:45-2:15	Implication of FOIA on Operations	William Donnelly, Chief, Information Management Staff	
2:15-2:45	Legal Issues Under Freedom of Information Act	<div data-bbox="1029 1222 1378 1266"></div> Office of General Counsel	STAT
2:45-3:00	Discussion		

BIOGRAPHIC PROFILE

Congressman Glenn English

Congressman English is a Democrat from Cordell, Oklahoma. Born 3 November 1940. He graduated from Southwestern State College, Weatherford, Oklahoma in 1964.

Congressman English served in the U.S. Army Reserves from 1965 to 1971. His business interests include: oil and gas leasing, and petroleum landman. He has had extensive experience in government and has held the position of Executive Director, Oklahoma State Democratic Party.

Congressman English was elected to the 94th Congress in 1974, and reelected to the 95th and 96th Congress. He is Chairman to the Subcommittee on Government Information and Individual Rights of the House Committee on Government Operation.